

## **Sussex Conservation District Position Description**

**Title:** Heavy Equipment Operator

**Department:** Heavy Equipment Program

The Heavy Equipment Operator requires the ability to operate heavy equipment to complete drainage and other projects as assigned by the Project Field Coordinator. Project construction may consist of ditch clean out and maintenance, clearing, pond construction, pipe installation, mowing, etc.

### **Core Responsibilities:**

- Possess the ability to operate all district equipment proficiently as well as any rental or borrowed equipment when necessary to include excavators, dozers, trucks, tractors, etc.
- To inform mechanic and/or Equipment Manager of any repairs or routine maintenance that needs to be done to any equipment such as oil changes, checking fluid levels, greasing, checking hydraulic hoses, track wear and tension, etc. and assist in minor repairs as well as visual inspection for preventative maintenance purposes.
- Periodically, operators may be required to perform manual labor such as installing filter fabric, banding pipes, assisting a mechanic with repairs, and other work around the shop and yard, etc.
- Operators are responsible for keeping any district vehicle they drive clean and in good condition.
- All operators must keep a positive and courteous attitude when dealing with the public and fellow employees. This includes being considerate of customers' property when performing job tasks.
- Operators are responsible for checking grade on the projects they are working on.
- Operators must follow all rules and regulations set by the agencies involved on any given project such as DNREC, DeIDOT, the District, etc.
- Ability to drive company vehicles with or without trailers.

### **Physical Requirements:**

- Ability to walk, stoop, bend, climb, lift up to 75 pounds, reach, and stretch.
- Ability to spend all day outdoors exposed to weather.

### **Education and Experience :**

- High School Diploma or equivalent required.
- Valid Driver's License with a good driving record, CDL preferred.

- Three plus years of previous civil construction experience operating heavy equipment preferred.

**Supervision :**

The incumbent in this position is under the direct supervision of the Project Field Coordinator.

**Performance Review:**

Your performance of each duty in this position will be evaluated against the requirements developed for your position. A formal review will be completed by the Equipment Program Manager and Project Field Coordinator on a yearly basis and will be discussed with you.